



Best Practice 4

Little Flower Degree College

Uppal, Hyderabad

1. Title of the Practice

LFMS - Little Flower Management System

2. Objectives of the Practice

- Integration of Administrative, Academic and Operational Information into a centralized software system.
- To ensure consistency, accuracy and accessibility of information to the stakeholders
- Facilitate monitoring and communication with the parents about the progress of the students.
- Minimize paperwork and improve efficiency in processing the data.
- Integrate academic processes across departments and provide transparency in all activities.

3. The Context

Recognising the need for digital transformation, **LFMS** has adopted technological advancements to enhance teaching and learning experience, streamline administrative processes and improve overall efficiency. This immersive technology has revolutionized experiential learning in the college, aiding the departments in ensuring availability and transparency of data.

4. The Practice

LFMS streamlines Admission, Attendance and Evaluation to maximize its benefits and also address evolving needs. It is an intranet and internet based application and can be accessed in and around the campus. The system in the college represents a strategic investment in modernizing administrative processes, enhancing data management capabilities and improving overall operational efficiency.

LFMS is developed and maintained by a team of staff and students of LFDC.

LFMS Support:

- Managing students admissions, processing applications and enrolment procedures.
- Integrated with online payment of tuition fee.
- Creating and managing academic calendars, scheduling classes, assigning faculty and allocating resources like classrooms and equipments
- Keeping track of student's personal information, academic performance, financial aids.
- Managing financial transactions.
- Periodic and class wise attendance is monitored and an absent message is sent to the parents on the same day.
- Centralized marks entry and viewing of marks.
- Centralized attendance
- Events and activities linked directly to website

- Reports are directly published

5. Evidence of Success

- The college website designed and monitored
- Increased efficiency and reduced paperwork.
- Efficient monitoring of activities
- Seamless communication and collaboration among departments
- Easy access to information and services..

6. Problems Encountered and Resources Required

- Retrieving data from multiple tables is laborious
- Migration from offline to online mode is challenging.
- Adequate training for the staff to use the system

Resources Required:

- Uninterrupted internet facility and systems