# LITTLE FLOWER DEGREE COLLEGE

(Affiliated to Osmania University)

Uppal, Hyderabad

Managed by Brothers of St. Gabriel Educational Society





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#### **Preface**

<u>Definition</u>: Mentoring, according to Eric Parsloe, involves providing guidance and motivation to students, empowering them to take charge of their own learning journey, thereby optimizing their capabilities, honing their skills, enhancing their performance, and ultimately realizing their desired personal growth.

LFDC encompasses students from varied linguistic, socio-cultural, economic, and academic backgrounds as students commence their academic journey, they harbor numerous expectations and concerns regarding adapting to a new learning environment. Therefore, it is crucial for students to receive guidance, support, and assistance to aid their adaptation to the academic environment, campus life, and culture. This guidance is necessary to improve academic performance and extend beyond mere studies. Overall, the role of a mentor is multifaceted, aimed at fostering both academic growth and the well-being of students within a new paradigm.

## 1. Objectives

- Familiarize students from diverse backgrounds with the educational system and learning atmosphere of the college.
- Offer a platform for students to address academic and personal hurdles encountered in a new setting.
- Identify factors contributing to inadequate attendance or class engagement and assist students in resolving these issues.

- Aid students in overcoming challenges to maintain alignment with the academic rigors inside the classroom.
- Extend assistance beyond classroom boundaries to enhance student development and unlock their full potential.

## 2. Mentorship Policy

- Each student will be assigned a faculty mentor with an average of 1:26 ratio.
- The mentor mentee relationship will persist throughout the student's academic journey.
- Orientation Programs or Sessions will be arranged by the LFDC for newly enrolled students at the start of each academic year, aimed at acquainting them with program specifics, rules and regulations, procedures, and campus culture.
- Mentees will be informed about their assigned mentors in the beginning of the first semester.
- Mentoring will address both academic and non-academic concerns encountered by mentees, with mentors recommending professional assistance where necessary.
- Mentors will document interactions with mentees each time the student seeks mentoring support.
- Mentors will actively discourage mentees from engaging in harmful behaviors such as smoking, drug use, or alcohol consumption.

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Mentors will encourage mentees to pursue challenging academic paths during their course of study.

#### 3. Role of Mentors

Mentors are expected to:

- Establish a sustained connection with the mentees, be helpful and encourage them to come up with their problems.
- Mentor shall be available to the mentees beyond the classroom and keep them informed if for some unforeseen reason they are unavailable for a scheduled mentoring session,
- Engage with the mentees to identify and understand their strengths and areas of improvement,
- Counsel mentees who have been involved in disciplinary issues.
- Identify mentees who have problems requiring psychological, counselling and arrange for the same,
- Conduct interactive sessions apart from one-to-one session to the extent possible.
- To maintain strict confidentiality on mentees concerns that are of personal/sensitive nature.
- To inform the management and parents any issue that needs attention
- To identify the interest area and talent of the mentee and encourage the mentee to pursue the talent.

### 4. Role of Mentee

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The expectations for all mentees are as follows:

- Fully engage in the LFDC mentoring program by regularly meeting with assigned mentors to address academic and other concerns.
- Embrace feedback from mentors with a positive attitude and take actionable steps based on it.
- Maintain a strong focus on achieving academic goals.
- Exercise discipline and concentration, utilizing College resources and opportunities to enhance personal growth, skill development, and performance improvement.
- Uphold the reputation and honor of LFDC by refraining from any behavior deemed inappropriate for a student.

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