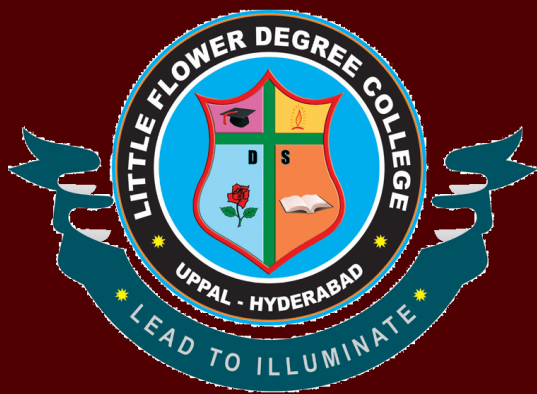


# LITTLE FLOWER DEGREE COLLEGE

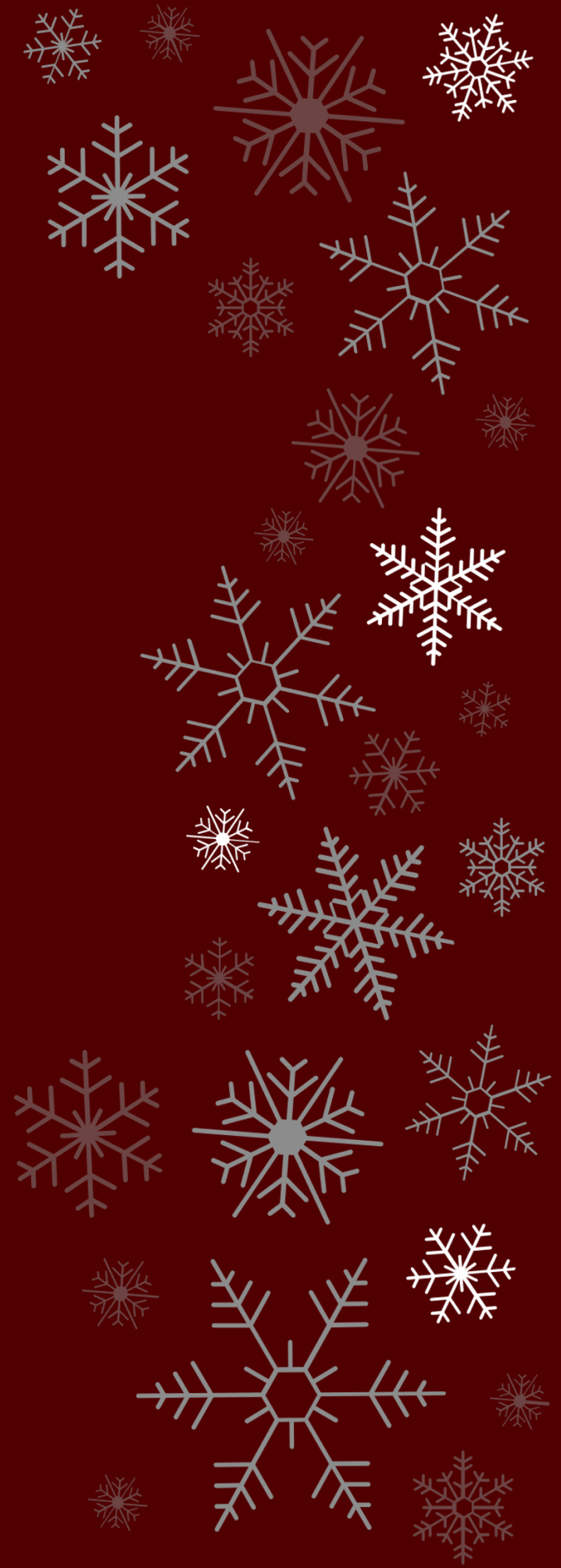
(AFFILIATED TO OSMANIA UNIVERSITY)

UPPAL, HYDERABAD

MANAGED BY BROTHERS OF ST. GABRIEL  
EDUCATIONAL SOCIETY



## FEEDBACK POLICY



# FEEDBACK POLICY

## Preface

Assessing the performance of educational institutions now heavily relies on effective learning outcomes. A Feedback Mechanism becomes indispensable to gauge whether the college is achieving satisfactory performance levels and delivering quality education. Consequently, the LFDC has instituted a policy to provide feedback forms to various stakeholders for evaluating performance across different facets.

## 1. Objectives

1. Assessing the performance of educational institutions based on effective learning outcomes.
2. Ensuring that colleges are delivering quality education and reforming their performance accordingly.
3. Providing a mechanism for stakeholders to analyze performance across various aspects.
4. Enhancing accountability and transparency within educational institutions.
5. Facilitating continuous improvement and development in the educational sector.

## 2. Scope

Enabling students and stakeholders to actively participate in the continuous improvement of the program of study by collecting feedback on a timely basis.

## 3. Members and Functions

The IQAC is responsible for the feedback mechanism and its analysis structure. Faculty members from various departments will be jointly responsible for collecting analyzing and reporting student and stakeholder feedback related to academic and other associated programs.

#### **4. Stakeholders**

Stakeholders encompass any person or organization associated with the college. Stakeholders include:

- Students
- Alumni
- Parents
- Teaching & non-teaching staff members
- Professional Bodies
- Suppliers/Vendors, Trainers
- Community
- Guests- Technical & Non-Technical events

#### **5. Feedback Mechanism**

The IQAC will prepare structured feedback forms for respective stakeholders using both online and offline methods. The completed feedback forms will be analyzed by IQAC. Feedback will be collected under the following board categories:

- Feedback from students - End of each semester
- Feedback from Alumni - Once/ Twice in a year
- Feedback from employer - One month after students enter the workforce
- Feedback from staff - Annually
- Feedback from parents - Every semester

Stakeholders' feedback shall be taken on the curriculum regarding teaching and learning aspects.

After the feedback analysis, it shall be forwarded to the principal for further process and action. Based on feedback analysis, an action-taken report shall be generated and necessary remedial measures taken on a timely basis.

**LITTLE FLOWER DEGREE COLLEGE  
UPPAL, HYDERABAD  
STUDENT FEEDBACK FORM**

Student Feedback Survey: Academic Performance and Ambiance of the Institution

Dear Student,

This Questionnaire is intended to collect feedback relating to satisfaction towards curriculum learning and evaluation We greatly appreciate your feedback. Kindly spare a moment to fill out the Student Feedback Survey concerning the academic performance and environment of the institution.

Your input is vital in improving your educational journey. Thank you for your participation!

Name of the Student: \_\_\_\_\_

Email ID: \_\_\_\_\_

Hall ticket No.: \_\_\_\_\_

Class/Group: \_\_\_\_\_

Academic year: \_\_\_\_\_ Contact

Number: \_\_\_\_\_

	Excellent	Good	Fair	Satisfactory	Unsatisfactory
1. Is the Curriculum able to provide the necessary skill set to enhance analytical and problem-solving skills?					
2. Is there a good balance of theory and lab components in the curriculum?					
3. How well did the teachers prepare for the classes?					
4. Does the syllabus orient towards higher education?					
5. Rate the effectiveness of the placement training provided by the institution.					
6. Rate the institution for implementing & providing value-added courses to prepare students for the competitive world.					
7. Are the Resources (LABS, LIBRARY, ICT, SPORTS, CANTEEN) available to support the needs of the curriculum?					
8. How would you rate the coverage of the syllabus in your classes?					
9. Rate the opportunities provided for community service activities (NSS, NCC, etc.,)					

Any Other Suggestion:

Date:

Signature

**LITTLE FLOWER DEGREE COLLEGE**  
**UPPAL, HYDERABAD**  
**ALUMNI FEEDBACK FORM**

Alumni Feedback Survey: Academic Performance and Ambience of the Institution

Dear Alumni,

To collect responses by the college alumni to strengthen our Alumni network We highly value your input. We extend an invitation to take part in the Alumni Feedback Survey, designed to collect insights on the academic performance and atmosphere of the institution during your tenure. Your feedback will aid us in evaluating and improving the educational journey for upcoming students. Thank you for sharing your invaluable experiences with us!

Name of the Alumni: \_\_\_\_\_

Email id: \_\_\_\_\_

Qualification: \_\_\_\_\_

Occupation: \_\_\_\_\_

Year of Passing: \_\_\_\_\_ Contact

Number: \_\_\_\_\_

	Excellent	Good	Fair	Satisfactory	Unsatisfactory
1. Does the syllabus orient the students towards higher education?					
2. The Learning I had in college is useful in my career					
3. The development in the college in recent years is appreciable					
4. Institute contributed significantly for your overall development?					
5. Curriculum was effective in improving our communication skills					
6. Curriculum help you to deal with real life situations					
7. How was your experience of engaging in internships during your time as a student					
8. Evaluate how do you believe your education enabled you to effectively contribute to the goals of your career					

Any other suggestions:

Date:

Signature

**LITTLE FLOWER DEGREE COLLEGE  
UPPAL, HYDERABAD  
EMPLOYER FEEDBACK FORM**

Employer Feedback Survey: Academic Performance and Ambiance of the Institution

Dear Employer,

We highly appreciate your viewpoint. We cordially invite you to partake in the Employer Feedback Survey, centered on the academic performance and environment of the institution. Your input will help us gauge the preparedness of our graduates for the workforce and identify areas for improvement. Thank you for dedicating your time to share your insights with us!

Name of the Employer: \_\_\_\_\_

Designation: \_\_\_\_\_

Company/Organization: \_\_\_\_\_

EMAIL ID: \_\_\_\_\_



	Excellent	Good	Fair	Satisfactory	Unsatisfactory
1. Curriculum reflects current trends and practices in the respective disciplines.					
2. Does the curriculum effectively cover topics on fundamentals and latest technology?					
3. Rate the proficiency of our graduates to Adapt to industry requirements?					
4. Does the curriculum facilitate an overall holistic development of the student?					
5. Rate the scope of the syllabus in enhancing entrepreneurship skills/ lifelong learning/ human values and ethics.					
6 How do you perceive the ability of candidates to work as part of a team?					
7 Do you find our graduates self-motivated and capable of taking on an appropriate level of responsibility?					
8. How do you rate the analytical and problem-solving skills of candidates from our institution?					
9.How open are candidates from our Institution to new ideas and learning new techniques?					

Any other suggestion:

Date:

Signature

**Thank you for sharing your valuable input.**

**LITTLE FLOWER DEGREE COLLEGE**  
**UPPAL, HYDERABAD**  
**TEACHER FEEDBACK FORM**

Dear Teacher,

To help the college to evaluate its perception among the teaching community Your perspectives are highly valued by us. Please take a moment to engage in the Teacher Feedback Survey, centered on the academic performance and atmosphere of the institution.

Your feedback will contribute to enhancing the teaching environment and academic standards. We appreciate your invaluable input!

Name of the faculty:\_\_\_\_\_ Designation:\_\_\_\_\_

Department:|\_\_\_\_\_ Academic year:\_\_\_\_\_

Qualification:\_\_\_\_\_

years of experience \_\_\_\_\_

	Excellent	Good	Fair	Satisfactory	Unsatisfactory
1. Rate the overall environment for teaching, research, and professional development within the institution.					
2. How effectively do you perceive the integration of technology-based educational tools in enhancing your teaching methods?					
3. How would you evaluate the support you receive from administrative staff and support services in addressing your professional needs?					
4. Is the syllabus effective in developing independent thinking					
5. How would you rate the availability of essential facilities, including restroom facilities?					

Any other suggestion:

Date:

Signature

**LITTLE FLOWER DEGREE COLLEGE,  
UPPAL, HYDERABAD  
PARENT FEEDBACK FORM**

NAME OF THE STUDENT \_\_\_\_\_ HT.NO. \_\_\_\_\_

NAME OF THE FATHER \_\_\_\_\_ PH. No. \_\_\_\_\_

NAME OF THE MOTHER \_\_\_\_\_ PH. No. \_\_\_\_\_

Your Views on Curriculum, Teaching, Learning and Infrastructure Facilities

PARTICULARS	Strongly Agree	Agree	Neutral	Disagree
1. Courses in the curriculum are suitable for employment				
2. Courses in the curriculum are socially relevant				
3. Certificate & Value added courses are relevant				
4. The teachers are accessible & approachable				

5. Institution makes efforts to monitor the students for their continuous improvement in quality of teaching learning process				
6. Infrastructure (Labs, classrooms, library)				
7. Sports facilities				

**Any other suggestion:**

**Date:**

**Signature**

**LITTLE FLOWER DEGREE COLLEGE**  
**తల్లిదండ్రుల అభిప్రాయ సేకరణ పత్రం**

విద్యార్థి పేరు \_\_\_\_\_ హాల్ టికెట్ నెం: \_\_\_\_\_

తండ్రి పేరు \_\_\_\_\_ ఫోన్ నెం: \_\_\_\_\_

తల్లి పేరు \_\_\_\_\_ ఫోన్ నెం: \_\_\_\_\_

పాఠ్యాంశాలు, బోధన, అభ్యాసం మరియు మౌలిక సదుపాయాలపై మీ అభిప్రాయాలు

PARTICULARS	Strongly Agree	Agree	Neutral	Disagree
1. పాఠ్యాంశాల్లోని కోర్సులు ఉపాధికి అనుకూలంగా ఉంటాయా				
2. పాఠ్యాంశాల్లోని కోర్సులు సామాజికంగా సంబంధితమైనదా?				
3. సర్టిఫికేట్ మరియు విలువ జోడింపు కోర్సులు మీ సిలబస్ కు సంబంధించి ఉంటాయా?				
4. ఉపాధ్యాయులు అందుబాటులో ఉంటారా?				
5. బోధనా అభ్యాస ప్రక్రియ యొక్క నాణ్యతలో నిరంతర మెరుగుదల కోసం విద్యార్థులను పర్యవేక్షించడానికి సంస్థ ఏ విధంగా ప్రయత్నాలు చేస్తుంది				
6. అవస్థాపన (ల్యాబ్ లు, తరగతి గదులు, లైబ్రరీ)				
7. క్రీడా సౌకర్యాలు				

ఏదైనా ఇతర సూచన:

తేదీ:

సంతకం

LITTLE FLOWER DEGREE COLLEGE  
తల్లిదండ్రుల అభిప్రాయ సేకరణ పత్రం  
PARENT FEEDBACK FORM

NAME OF THE STUDENT:

విద్యార్థి పేరు \_\_\_\_\_

HT.NO.

హాల్ టికెట్ నెం: \_\_\_\_\_

NAME OF THE FATHER:

తండ్రి పేరు \_\_\_\_\_

PH.No.

ఫోన్ నెం: \_\_\_\_\_

NAME OF THE MOTHER \_\_\_\_\_

తల్లి పేరు \_\_\_\_\_

PH.No.

ఫోన్ నెం: \_\_\_\_\_

పాఠ్యాంశాలు, బోధన, అభ్యాసం మరియు మౌలిక సదుపాయాలపై మీ అభిప్రాయాలు

PARTICULARS ప్రత్యేకతలు	Strongly Agree బలంగా నమ్ముతున్నాను	Agree అంగీకరిస్తున్నాను	Neutral తటస్థ	Disagree అంగీకరించలేదు
1. Courses in the curriculum are suitable for employment 1. పాఠ్యాంశాల్లోని కోర్సులు ఉపాధికి అనుకూలంగా ఉంటాయా?				
2. Courses in the curriculum are socially relevant 2. పాఠ్యాంశాల్లోని కోర్సులు సామాజికంగా సంబంధితమైనదా?				
3. Certificate & Value added courses are relevant 3. సర్టిఫికేట్ మరియు విలువ జోడింపు కోర్సులు మీ సిలబస్ కు సంబంధించి ఉంటాయా?				
4. The teachers are accessible & approachable 4. ఉపాధ్యాయులు అందుబాటులో ఉంటారా?				



<p>5. Institution makes efforts to monitor the students for their continuous improvement in quality of teaching learning process.</p> <p>5. బోధనా అభ్యాస ప్రక్రియ యొక్క నాణ్యతలో నిరంతర మెరుగుదల కోసం విద్యార్థులను పర్యవేక్షించడానికి సంస్థ ఏ విధంగా ప్రయత్నాలు చేస్తుంది.</p>				
<p>6. Infrastructure (Labs, classrooms, library)</p> <p>6. అవస్థాపన (ల్యాబ్‌లు, తరగతి గదులు, లైబ్రరీ)</p>				
<p>7. Sports facilities</p> <p>7. క్రీడలు సౌకర్యాలు</p>				

**Any other suggestion:**

**Date:**

**Signature**

**ఏదైనా ఇతర సూచన:**

**తేదీ:**

**సంతకం**

*Jayanthi*  
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